

First Five Years of Family Practice Committee (FFYFP)

TERMS OF REFERENCE

Purpose

The Saskatchewan College of Family Physicians (SCFP) supports new family physicians through the First Five Years in Family Practice (FFYFP) Committee.

Consisting of new family physician members from various areas in Saskatchewan, the FFYFP committee aims to specifically focus on areas that are important for family physicians in their first five years of practice.

Responsibilities

- To raise awareness of the SCFP and CFPC's programs, products, and services amongst family physicians in their first five years of practice.
- To regularly communicate with family physicians in their first five years of practice via website, email, Facebook page, bi-annual letters, FMF sessions, and other media as required.
- To periodically survey family physicians in their first five years of practice to determine issues important to them.
- To bring issues affecting family physicians in their first five years of practice to the attention of the SCFP.
- To develop programs and/or resources targeting the needs of family physicians in their first five years of practice.
- To provide a leadership opportunity for family physicians in their first five years of practice.

Accountability

The FFYFP committee will report to the SCFP Board.

Committee Membership

The FFYFP committee will be representative of the province of Saskatchewan and have at least one representative from the Section of Residents. All members are required to be within their first five years of family practice when they join the committee.

Chair

The Chair shall be selected by the FFYFP committee.

The Chair will have a three-year term, renewal once.

Term of Office

There shall be a three-year term of office for the Chair and each Committee member that can be renewed once. The renewal could vary from one to three years. The resident representative will have a two-year term.

After a Chair's term is over, he/she would remain on the Committee as the past-chair for one year to aid with transition.

Support Staff

The SCFP will provide support where needed.

Type of Committee

A Standing Committee of the Board.

Frequency of Meetings

1 face-to-face meeting per year; and teleconferences and e-meetings at the call of the Chair.